**CBA**

**Excel Lessons 1 and 2 Vocabulary Review**

**Look up the following terms from Excel Lessons 1 and 2 in the back of your book and key each term and its definition:**

Active cell

Alignment

Cell

Cell reference

Column

Fill

Formula

Number format

Range

Row

Spreadsheet

Workbook

Worksheet

**Add the following terms and the definitions listed below to your list in alphabetic order:**

Format – arranging the shape, size, type, and general makeup of a cell or group of cells

Value – numeric characters that can be used in a calculation